

Environmental and Waste Management Policy

This policy sets out the intentions and working practices of Aura Retrofit Limited in relation to the management, development and consideration of Environmental impact from the undertakings of the Company.

Aura Retrofit Limited also recognises and accepts fully, without reservation, the policy of the Contractor's requirements relating to environmental protection.

Objective

The objective of the Company is to help maintain, using reasonably practicable means, a safe environment not only for our employees, but also for all others who are affected by the services we provide.

Philosophy

The Company is committed to meeting or wherever possible exceeding all

Government Regulatory and Legislative requirements. Regular Management Meetings take place to discuss where current legislative requirements affect the services we provide and where the Company can reduce its impact on the environment.

Statement of Intent

The Company is committed to ensuring that a System exists for the best reasonable management of good environmental working conditions, equipment that limits noise and pollution and Systems of Work which minimise the impact of the services provided by the Company on the Environment.

The Company will provide such information, instruction and training to employees so they may achieve the Company's aims and, at the same time, enhance their own working environment.

The Company's Management Team, which has overall responsibility, will appoint a Senior Executive for these matters, and this post-holder will ensure that such a system of effective Environmental Management, control and development exists and is correctly and adequately implemented throughout the Company.

Specific Aims

The Company is committed to maintaining an effective Environmental Policy by ensuring that where reasonably practicable, sufficient financial and human resources are made available for the management, control and development of Environmental Matters.

These resources will be used to ensure there are sufficient personnel to monitor and audit the Company's activities and, where necessary, recommend changes to existing working practices or materials.

The Company will utilise any one or more of the following categories to achieve these aims.

Reduce energy consumption by the utilisation of energy-saving devices where possible.

The use of recyclable materials and packaging wherever possible.

The consideration for the use of alternative products, which are valued as more environmentally friendly than those currently in use.

The reduction or elimination through selection and subsequent preventative maintenance of pollutant releases from plant or equipment.

Home Heating and Energy Solutions

The selection of suppliers who themselves have a positive and proactive Environmental Policy and supporting procedures.

The strict control of waste discharges and disposal.

A system of emergency procedures to deal with any reasonably foreseeable environmental emergency.

The licensing of any process undertaken by the Company that is required by Legislation.

The prompt reporting and respectful observance of archaeological finds.

The limitation of noise, as part of direct service provision by the Company, otherwise, for any process or activity under the Company's control.

Adherence to any requirements in respect of SSSI's, wildlife sanctuaries and other wildlife sites.

The strict control of any process that may have an adverse impact on the local flora and fauna.

Monitoring information and actions of external environmental organisations and attending meetings or training where appropriate.

Administration Arrangements

The Managing Director will ensure that an adequate system of documentation exists for the management, supervision and implementation of this Environmental Policy and that the system is reviewed regularly and, where necessary, revisions or amendments are incorporated into the Policy, to ensure the best ongoing environmental practice.

All employees are to be constantly vigilant of the environmental requirements of the Company, as well as those of other parties. Any concerns over any environmental issues felt by any employee must be brought to the immediate attention of their Line Manager or any other responsible person who may be involved in or around any Contract.

The activities and materials used to deliver the company's services will be continually monitored in the form of Supplier Audits and Quality Assurance Questionnaires. This is to enable new, safer and more environmentally friendly working practices to be developed and utilised. This is recognised as being ongoing and therefore a dynamic process.

Frequency

Environmental performance will be monitored firstly in the Site Inspection, which is carried out by the Company Safety Advisor on a monthly basis.

The Company Safety Advisor will audit the company's Environmental performance and management of its policy during the Bi-annual Company Health Safety and Environment Audit.

Training

The Company will ensure that any employee charged with the responsibility for managing, supervising or taking part in this process to any and all degrees, is adequately trained sufficient for and dependent upon their needs.

Financial Provision

The Company will ensure that reasonable, adequate financial provision is made available to fund the management, supervision and implementation of the Environmental issues laid down in this Policy.

Waste Management and Recycling

It is our company policy to ensure a high level of commitment to good environmental policies throughout our business activities.

It is our intention to develop this policy by minimising the production of waste, through good purchasing practice of materials used throughout the business and reuse and recycle materials whenever practical to do so.

To help ensure we give proper consideration to our environmental and waste management responsibilities and to assist in the minimisation of waste and the recycling of materials wherever practicable, systems and procedures will be implemented to encourage the recycling of material with a view to minimising the overall levels of waste we produce. All staff are expected to abide by the following procedures and co-operate with management in the execution of this policy.

Specific Aims

As part of our commitment to protecting the environment and reducing waste levels, we have adopted the following specific aims:

- Cultivate a work ethic with a high level of awareness of waste management, waste minimisation and a desire to recycle and reuse materials when practical.
- Promote economy in the use of materials generally and in particular paper and the selection of print formats and document styles in our office.
- Encourage the use of recycled/reclaimed materials; materials from sustainable sources and those that are suitable for disposal by recycling.
- Favour suppliers who actively operate according to sound environmental principles.
- Minimise waste by encouraging the exchange and reuse of equipment and materials amongst departments and on our construction sites.
- Develop waste management strategies that include recycling procedures and schemes.
- Encourage employees in our office and on our sites to promote and establish recycling schemes that are relevant to their individual activities.

Future Recycling

We are committed to expanding our recycling policy. Procedures for recycling other wastes will be developed and implemented in the future, and these may include recovery and recycling of ferrous-based materials.