

RA04	RISK ASSESSMENT	
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Operation/Activity:	Driving at Work
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Site / Location:	All Sites
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Persons at Risk (tick appropriate boxes)			
Employee	✓	Pregnant Women	
Visitor		Disabled Persons	
General Public	✓	Lone Workers	✓
Young Persons		Others	

GUIDE TO RATINGS:

Risk Severity		Risk Likelihood		Risk Rating	
1	Negligible	1	Unlikely	1 - 6	Low
2	Minor	2	Possible	7 - 14	Medium
3	Significant	3	Quite Possible	15 - 25	High
4	Major	4	Likely		
5	Catastrophic	5	Very Likely		

Overall Risk Rating = Low

Describe the hazards associated with the activity/operation.						
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			Summary of Assessment Overleaf			
			Risk Rating (Before Controls)	Likelihood (L)	Severity (S)	Risk (L x S)
H1	Bodily Injury		Medium	2	5	10
H2	Collision		Medium	2	5	10
H3	Heavy Lifting		Medium	2	5	10
H4	Lone Working		Medium	2	5	10
H5	Pedestrians		Medium	2	5	10
H6	Traffic		Medium	2	5	10
H7	Uneven ground conditions		Medium	2	5	10
H8	Falls from vehicles		Medium	2	5	10
H9	Unstable loads		Medium	2	5	10

Assessed By:	Ian Morgan	Date	18/10/23
Reviewed By:		Date:	05/08/2025
Approved By:	Gary Robinson	Date:	05/08/2025

RA04

RISK ASSESSMENT



Hazard	Risk Control Measures	Residual Risk		
		Likelihood	Severity	Risk
General	- Insurance checked annually. - Alcohol and drugs policy in place. - Driving licenses checked annually. - Windows and mirrors must be kept clean. - Authorised drivers only. - First Aid. - Good staff communications. - Mobile phones are prohibited. - No smoking.			
H1 Bodily Injury	- Take regular breaks. - Routine safety checks must be undertaken.	2	2	10
H2 Collision	Keep distance from other vehicles.	2	2	10
H3 Heavy Lifting	Safe Lifting procedures followed.	2	2	10
H4 Lone Working	Competent person to operate.	2	2	10
H5 Pedestrians	Good staff communication.	2	2	10
H6 Traffic	Keep distance.	2	2	10
H7 Uneven ground conditions	Vehicles used must be appropriate for likely terrain.	2	2	10
H8 Falls from vehicles	<i>Guide those getting on and off vehicles.</i>	2	2	10
H9 Unstable loads	Loads distributed properly	2	2	10